

# MINUTES

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Hub & Library, The Strand, Calne, SN11 0RD  
**Date:** 19 September 2017  
**Start Time:** 6.30 pm  
**Finish Time:** 8.50 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Ian Thorn, Cllr Tom Rounds and Cllr Tony Trotman

### **Wiltshire Council Officers**

Martin Litherland- Head of Waste Management  
Vicki Harris- Principal Waste Services Officer  
Jane Vaughan- Community Engagement Manager  
Dominic Argar- Technical Support Officer  
Helen Bradley- Local Youth Facilitator  
Edmund Blick- Democratic Services Officer

### **Town and Parish Councillors**

Calne TC- John Boaler  
Compton Bassett PC- Jane Marshall,  
Cherhill PC- David Evans  
Hilmarton Pc- Jeff Files

### **Partners**

Wiltshire Police- Sgt Dom Pocock  
Wiltshire Fire and Rescue Service- Tom Burns  
Dementia Friendly Working Group/Older Person and Carers Champion- Diane Gooch

**Other**

Paul cook  
Roger Appleby  
Ioan Rees

**Total in attendance: 35+**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
40	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
41	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
42	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 6 June 2017 were approved and signed as a correct record.</p>
43	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
44	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p>
45	<p><u>Partner Updates</u></p> <p><u>Police</u> Sgt Dom Pocock was in attendance and referred to the Police Update in the agenda. A criticism was raised at the lack of Police presence in Calne, namely that there was one PCSO covering the area. Sgt Pocock advised the Board that Calne would soon be receiving an additional PCSO and that staffing and allocation of resources was under constant review.</p> <p><u>Fire &amp; Rescue Service</u> Tom Burns- Station Commander for Calne was in attendance and referred to the Update in the Agenda.</p> <p><u>Town and Parish Councils</u> Verbal updates were received from Town and Parish Councils. Notably, Cherhill Parish Council representatives informed the Board that a plan for a new village hall had been sent to Wiltshire Council for review and they were awaiting amendments. Compton Bassett Parish representatives asked the Board to visit its local church, and to consider making donations towards its maintenance. Hillmarton Parish representatives announced a successful GoatFest on 8 September 2017 and also drew attention to a recent Flower Festival that was held in the local church. Cllr Trotman, as the Mayor of Calne, reported on a successful heritage week, and the upcoming Music &amp; Arts Festival in Calne.</p>

46	<p><u>Wiltshire Neighbourhood Watch Association (WNHWA)</u></p> <p>A presentation was received by Mike Lynbrandwood, who gave apologies for Mike Davidson. Mike advised that they were reinvigorating Neighbourhood watch, and producing stickers and signs to promote the group. He explained that it was all about keeping an eye out and looking after each other. He said that Wiltshire had a wealth of ex-service men in the area, and urged the community to look at using them. The Board were urged to join community messaging, by visiting the website: <a href="http://www.wiltsmessaging.co.uk">www.wiltsmessaging.co.uk</a>. The Board was also invited to attend the groups next meeting: North Wiltshire Open Forum, Chippenham Town Hall, Saturday 30 September 2017, 14:00-16:00. The Board discussed the possibility of providing funding to the group, but advised that more work had be done by the group, in considering alternative funding options, in the first instance.</p>
47	<p><u>Our Community Matters</u></p> <p>The Board was provided with an update on community issues and progress on Calne Area Board Working Groups:</p> <p><b>Local Youth Network</b></p> <p>Helen Bradley- Local Youth Facilitator provided an update on Youth Grants: <u>Grant Applications:</u></p> <ol style="list-style-type: none"> <li>1. Wordfest: £250 Awarded under delegated authority, to provide youth engagement activities as part of Wordfest 2017. A Vlogging (youtube) workshop practitioner will be procured to provide workshops throughout a day in workshop week, to engage with Calne Wordfest Literacy Festival. <p><b>Resolved:</b> <b>The Board agreed unanimously to note the award.</b></p> </li> <li>2. Alabare: £899.93 Kieran Osborne- a representative from the group, explained that the application sought funding for a project, which involved a range of activities and experiences for the young people within the Alabare services ranging from crafting to mountain climbing, to help them with educational and employment barriers. <p><b>Resolved:</b> <b>The Board agreed unanimously to note the award.</b></p> </li> </ol> <p><u>LYN Initiative</u></p> <ol style="list-style-type: none"> <li>1. Participatory Budgeting: £5000 The Board were advised that LYN would like to hold another youth event to showcase local groups with a focus on physical activity and healthy lifestyles. In addition to this event the LYN would like to hold a participatory budgeting exercise where young people vote for projects to</li> </ol>

receive funding.

**Resolved:**

**The Board agreed unanimously to note the award.**

**Older People and Carers Champion**

Diane Gooch gave a verbal update and advised the Board that 1 October 2017 was UN International day of the Older Person and they would be working with the Community Hub volunteers and Calne Voices to hold an afternoon tea party and inviting other organisations to attend.

**Health and Wellbeing Group**

David Evans gave a verbal update stating that the next meeting of the group would be 17 October 2017, 10:00-12:00, at James House Calne.

**Dementia Friendly Working Group**

The Chairman gave a verbal update explaining that they were currently working on a project to recruit local hairdressers into a scheme to be more dementia friendly, (reminding customers of appointments closer to the date for example). The next meeting of the Calne Dementia Action Alliance would take place on 18th October 2017.

**Air Quality Working Group**

Cllr Hill stated that the group had met recently and were very concerned about air quality in Calne. He explained that Lorries were the main problem, stating DEFRA figures that emissions from lorries, equate to that of 26 private cars.

**Resolved:**

**The Board agreed unanimously:**

- 1. To note the working group concerns about delays being experienced with regards to schemes, such as those detailed in the meeting notes, which have been caused because of officer resource constraints and are of particular concern in view of time limitations that are attached to s106 agreements.**
  
- 2. To support a request that Wiltshire Council's term contractor (Atkins) be commissioned to undertake design work that is delaying progress on schemes, including those outlined in the notes above\*.**

**Calne Our Place Project**

There was no update from this group.

**Calne Community Safety Forum**

Glenis Ansell- Chairman of the Group gave an update on the group explaining that they were looking at re-launching the Forum. She also advised that there was petition against the impending closure of Calne Police station.

	<p><b>CATG</b> The Chairman gave a brief verbal update, noting the Agenda reports.</p> <p><b>Resolved:</b> <b>The Board unanimously agreed to note the reports.</b></p> <p><b>Training and Skills Working Group</b> Cllr Thorn explained that the Group was progressing and that they would be organising an event to attract organisations and employers to build on Training and Skills provisions in Calne.</p> <p><b>WW1 centenary commemoration</b> Jane Vaughan- Community Engagement Manager gave an update on the tree planting project for Calne. Jane explained that 10, 000 trees are to be planted across Wiltshire and it was for Calne to decide how to implement this locally. She said that there had been some discussions with the Parish Forum group in this regard, and that all Parish reps were keen to do something individually, as well as a collective scheme. The Board were advised that a bid to the Woodland Trust would be made January 2018.</p>
48	<p><u>Waste Management Strategy</u></p> <p>Martin Litherland- Head of Waste Management gave a presentation, detailing the proposed new Waste Management Strategy, which was explained as covering a period of 10 years, to support the delivery of Wiltshire Council's new business plan.</p> <p>The Board were advised that a new waste contract for Wiltshire's Household Recycling Centres will commence on 2 October 2017, with FCC Environment, and that there would be some closures during the transition period between 23 and 28 October, but that there would be no changes to the Lower Compton Recycling Centre.</p> <p>The Board was presented with an overview of performance, with over 700,000 bins and boxes being emptied from 215,000 households each fortnight. The Council managed 243,000 tonnes of waste and recycling in 2016/17, a significant decrease on 2014/15. Furthermore, it was explained that in 2016/17, 21% of waste was sent to landfill, compared to 78% in 2003. Further details were given as to where the Council are seeking to make improvements. For example, residents produced 566 kg of non-recycled waste per household, but analysis shows that much of this could be recycled.</p> <p>It was explained that savings of approximately £4 million had already been made, with the net budget reducing from £35.221m in 2014/15 to £31.241m in 2015/16, by charging for garden waste collection, introducing permits for vans and trailers, and charging charities for access to Household Recycling Centres. It was explained that the budget for 2017-18 was £31.88m with plans to introduce charges for non-household waste items at Household Recycling Centres.</p>

	<p>A series of example questions from the Consultation were presented to the Board, these were answered individually by attendees using handsets, who were advised that their responses would be collated and form part of the Consultation, (see attached results).</p>
49	<p><u>Area Board Funding</u></p> <p>Consideration was given to 2 previous grant applications:</p> <ol style="list-style-type: none"> <li>1. Calne Town Football Club- Floodlights and Ground Improvements: £5000.00 It was explained that the club did not generate the funds it had anticipated and so the project was reduced to replace the floodlights and ground improvements were not completed.</li> <li>2. Calne Community Day Centre- Dishwasher: £1295.00 It was explained that the dishwasher was less expensive than anticipated and so the remainder of the monies was put towards additional investments in the kitchen.</li> </ol> <p><b>Resolved:</b> <b>The Board agreed unanimously to approve amendments to these awards.</b></p> <p>Consideration was also given to 4 applications:</p> <ol style="list-style-type: none"> <li>1. 1st Calne Guides- Camping Equipment: £2009.98 Cllr Hill proposed, seconded by Cllr Crisp.</li> </ol> <p><b>Resolved:</b> <b>The Board agreed unanimously to award the funds.</b></p> <ol style="list-style-type: none"> <li>2. Wiltshire Citizens Advice- Flexible Citizens Advice Service: £978.00 Cllr Hill proposed, seconded by Cllr Crisp.</li> </ol> <p><b>Resolved:</b> <b>The Board agreed unanimously to award the funds.</b></p> <ol style="list-style-type: none"> <li>3. Calne Community Area Fairtrade Group- Project supporting Calne Campaign to become Fairtrade Community: £880.69 Cllr Crisp proposed, seconded Cllr Hill.</li> </ol> <p><b>Resolved:</b> <b>The Board agreed unanimously to award the funds.</b></p> <ol style="list-style-type: none"> <li>4. Calne Town FC- Floodlights and Ground Improvements: £5000.00 Cllr Crisp proposed, seconded Cllr Trotman.</li> </ol>

	<p><b>Resolved:</b>  <b>The Board agreed unanimously to award the funds.</b></p> <p>To note one Delegated Authority Award:</p> <p>1. Calne Men's Shed- Connection of Electricity: £655.00</p> <p><b>Resolved:</b>  <b>The Board ratified this award.</b></p>
50	<p><u>Urgent items</u></p> <p>There were no urgent items.</p> <p>It was confirmed that the questions submitted with the agenda had received written responses prior to the meeting.</p>
51	<p><u>Close</u></p> <p>The next Area Board meeting would be held at 6:30 pm on Tuesday 21 November 2017 at Calne Hub &amp; Library, The Strand, Calne with refreshments available from 6.00 pm.</p>